FOURTEENTH GUAM LEGISLATURE 1977 (FIRST) Regular Session

CERTIFICATION OF PASSAGE OF AN ACT TO THE GOVERNOR

This is to certify that Substitute Bill No. 499, "An Act to repeal Chapters VII and XIV of Title XII; to add a new Section 5116 and a new Title XII-A to the Government Code to create a Community College and for other purposes", was on the 27th day of October, 1977, duly and regularly passed.

JOSEPH F. ADA
Speaker

ATTESTED:

1	Cruck .	C, ESPÁLDON				
This	Legisla	received by		nor this		day of
	N. Y		1		·	

RUTH F. WON PAT Assistant Staff Officer Governor's Office

APPROVED:

R G	CARDO J.	BORDA f Guam	LLO	
DATED:	no	. 11,	197	<u> 17,</u>
	0:30			
P	L. 1	4-41	1	

FOURTEENTH GUAM LEGISLATURE 1977 (FIRST) Regular Session

Bill No. 499 (As Substituted by the Committee on Education)

1

2

3

5

6

8

9

10

11

Introduced by

K. B. Aguon F. F. Blas F. J. Quitugua J. F. Ada E. M. Calvo B. D. Ada E. R. Duenas E. M. Espaldon A. M. Palomo B. M. Palomo J. M. Rivera T. V.C. Tanaka J. H. Underwood A. R. Unpingco J. R. Duenas R. F. Taitano F. R. Santos J. T. San Agustin E. T. Charfauros C. T.C. Gutierrez H. Trapp

AN ACT TO REPEAL CHAPTERS VII AND XIV OF TITLE XII; TO ADD A NEW SECTION 5116 AND A NEW TITLE XII-A TO THE GOVERNMENT CODE TO CREATE A COMMUNITY COLLEGE AND FOR OTHER PURPOSES.

BE IT ENACTED BY THE PEOPLE OF THE TERRITORY OF GUAM:

Section 1. A new Section 5116 is added to the Government

Code to read:

"Section 5116. Guam Community College. There is within the Executive Branch of the government a Community College to be known as the Guam Community College. The Provost of the Community College is the head of the institution. The Provost is appointed by the Board of Trustees of the Community College."

Section 2. A new Title XII-A is added to the Government

Section 2. A new Title XII-A is added to the Government Code to read:

"TITLE XII-A

GUAM COMMUNITY COLLEGE

Chapter I

General Provision

Section 11960. Short title. This Act may be cited as the 'Community College Act of 1977'.

Section 11961. Definitions. As used in this Chapter unless otherwise indicated:

- (1) 'Provost' means the administrative head of the Guam Community College.
- (2) 'Guam Community College' means both secondary and post-secondary vocational-technical education.
- (3) 'Board' means the Board of Trustees of the Guam Community College.
 - (4) 'Trustee' means a member of the Board.
- (5) 'Cross Enrollment' means horizontally and vertically articulated current enrollment in more than one (1) educational institution with the approval of the respective administrators of such institutions.
- (6) 'Vocational Education' means organized educational programs which are directly related to the preparation of individuals for paid employment, or for additional preparation for a career requiring other than a baccalaureate or advance degree.

(7) 'Post-Secondary Education' means education for persons sixteen (16) years old or older who have graduated from or left elementary or secondary school.

Section 11962. Construction. This Chapter shall be construed in accordance with the following statement of legislative intent. It is the legislative intent in enacting this Title to:

- (1) consolidate and strengthen many of the existing manpower training programs administered by the government of Guam under one (1) governing board to avoid expensive duplication of functions;
- (2) expand and strengthen career education within the territory;
- (3) expand short term and extension programs in skill training; and
- (4) strengthen the formal secondary and post-secondary education program in the vocational-technical fields.

Chapter II

Administration

Section 11963. Administration of the Guam
Community College. (a) All powers vested in the Guam
Community College except as provided herein shall be
exercised by the Guam Community College Board of
Trustees. The Board shall consist of seven (7)
trustees nominated and appointed by the Governor
with the advice and consent of the Legislature. Three
(3) trustees shall be appointed to terms of three (3)
years, three (3) trustees shall be appointed to
terms of five (5) years and the student member

provided for herein shall serve a term of two (2) years. Their successors shall be appointed each for a term of five (5) years with the exception of the student member whose term shall be two (2) years from the date of the expiration of the term for which his predecessor was appointed and until a successor is appointed and has qualified. All vacancies occurring on the Board of Trustees shall be filled by the Governor with the advice and consent of the Legislature for the unexpired term.

(b) The Governor shall appoint one (1) trustee to represent business and industry and employer organizations; one (1) trustee to represent organized labor organizations on the island; and one (1) appointment shall be made from amongst the students enrolled in the public schools or colleges of the territory, provided that after the implementation of this Act such student member shall be appointed from amongst the students enrolled within the institutions created by this Title. The remaining four (4) trustees shall be members of the general public. As these positions on the Board become vacant they shall be filled in a like manner. No person may serve as a trustee if he is a government of Guam employee or if his service would amount to a conflict of interest.

There may be, in addition to the trustees, advisors who shall be without vote. Advisory members of the Board of Trustees shall be appointed by and serve at the pleasure of the Board.

- (c) The concurrence of four (4) members of the Board at a duly called and noticed regular or special meeting of the Board which is open to the public in accordance with law shall be necessary to the validity of its acts, provided that the Board need not meet in public when it is discussing litigation or impending litigation with its attorney.
- (d) The trustees shall elect the chairman from among their number.

Section 11964. Advisory Committee. The Board shall establish Craft Committees for each of the different career programs or levels of instruction and appoint committee members from among people in the community who can best advise the Board in their area of expertise or on matters pertaining to the Board's responsibilities as established by law.

Section 11965. Compensation. The voting members of the Board shall be compensated not to exceed Seventy-Five Dollars (\$75) per regularly called meeting at which a quorum is present and the voting member is in attendance or One Hundred Fifty Dollars (\$150) per month as determined by the Board and all members shall be reimbursed for reasonable and necessary expenses incurred in the performance of their duties.

Section 11966. Rules and regulations. The Board shall adopt reasonable rules and regulations not inconsistent with the laws of the United States

and this territory (a) for its own government, (b) 1 for the government of the College and (c) for 2 the purpose of carrying out all other duties and 3 powers herein conferred. 4 Section 11967. Rules and regulations: availability. 5 All rules and regulations adopted by the Board 6 pursuant to this Title shall be made available to 7 the public. 8 Section 11968. Purposes. The purposes of 9 the College shall be: 10 (1) to establish technical, vocational and 11 other related occupational training and education 12 courses of instruction aimed at developing educated 13 and skilled workers for Guam; 14 (2) to coordinate vocational-technical education 15 programs in all public schools; 16 (3) to establish and maintain short-term 17 extension, and apprenticeship training programs in 18 Guam: 19 to expand and maintain secondary and 20 post-secondary educational programs in the vocational-21 technical fields; 22 to award appropriate certificates, degrees, 23 and diplomas to qualified students; and 24 to serve as the Board of Control for 25 vocational education for purposes of the United 26 States Vocational Education Act of 1946 and 1963 27 and subsequent amendments thereto. The government 28 of Guam hereby accepts together with the benefits 29 of funds appropriated thereunder the Vocational 30 Education Act of 1946 and any Act or Acts amendatory 31

thereof or supplementary thereto as enacted by the 1 Congress of the United States. The Board shall 2 serve as the Board of Control for vocational education 3 in the same manner as the Board of Education previously 4 served as such Board of Control. 5 Section 11969. Duties. The Board shall have 6 the following duties: 7 (1) to evaluate existing and potential job 8 skills needed in the territory of Guam, including 9 business, industry, territorial and Federal governments; 10 (2) to coordinate and recommend improvements • 11 in vocational educational programs in order to 12 match vocational educational programs with current 13 and existing job needs; 14 (3) to encourage work-study programs in industry 15 and more scholarships funded by private employers, 16 labor unions, territorial and Federal governments; 17 (4) to encourage retraining programs for the 18 unemployed and under-employed in order to provide 19 a guaranteed work force; 20 (5) to evaluate and make recommendations for 21 executive and legislative action to improve programs 22 regarding job innovation and development; 23 (6) to act as the Board of Control for Vocational 24 Education; and 25 (7) to formulate plans and objectives in 26 measurable terms and to continuously evaluate, in terms 27 of those plans and objectives, the various programs 28 operated by the College to determine if the College 29

is complying with its statutory mandate and to that end, to provide for five (5) year follow-up studies of the various graduates of the various programs operated by the College.

Section 11970. Powers of the Guam Community

College and Board. The Guam Community College and

Board shall have all the powers necessary and convenient

to carry out and perform the purposes and provisions

of this Title except the power to levy and collect

taxes or special assessments including the following

in addition to other powers granted in this Title,

it may:

- (1) have perpetual succession except if this

 Act shall expire in accordance with Section 15 of this

 Act.
 - (2) have a seal and modify it.
- (3) enter into and execute contracts and instruments of every kind and nature necessary or convenient to the exercise of its powers and functions. The provisions of Section 6107 of this Code shall not apply to such contracts.
- (4) acquire any real or personal property or interest or estate therein by lease, option, purchase, gift, grant, donation, appropriation, bequest or devise or otherwise.
- (5) to act as administrator for the Federal Adult Basic Education Program.
- (6) to grant appropriate degrees and issue diplomas in accordance with its rules and regulations.

Section 11971. Provost. (a) The Board shall 1 appoint the Provost of the College who shall 2 be its chief executive officer. The Provost of 3 the College shall serve as the executive officer of the Board and shall have full charge and control 5 of the administration and business affairs of the 6 College. 7 (b) The powers of the Provost include the following: 8 (1) to see that all rules and regulations 9 of the College are enforced; 10 (2) to attend all meetings of the Board 11 and submit a general report of the affairs of 12 the College; 13 (3) to keep the Board advised as to the 14 needs of the College; 15 (4) to devote his entire time to the 16 business of the College, to select and 17 appoint the employees of the College except 18 as otherwise provided by this Act and to plan, 19 organize, coordinate and control the services 20 of such employees in the exercise of the power 21 of the College under the general direction 22 of the Board: 23 (5) to cause to be submitted to the 24 25 Governor and the Legislature one hundred twenty (120) days from the end of each fiscal year 26 27 a report describing the condition and progress of vocational-technical education during the 28 year including a financial report showing the 29 result of operations for the preceding fiscal 30

THE STATE OF THE S

year and financial status of the College on the last day thereof. The report shall be made in the manner provided by the Board; and

(6) to perform such other additional duties as the Board may require.

Section 11972. Custody of appropriated funds; expenditures. (a) The Treasurer of Guam is hereby designated custodian of all monies received by the government of Guam for appropriations made pursuant to said Act or Acts of Congress and is hereby authorized and directed to receive and provide for the proper custody of same and make disbursement thereof upon the order of the Board in the manner provided in said Act for the purposes therein specified.

(b) The Board or its designee is hereby authorized to certify to the Treasurer of Guam for payment and necessary expenses of the Board, the salaries and necessary expenses of all personnel recruited for the College, and such other expenses, including printing and contracts for personnel services and other services and items as the Board may find necessary for the proper execution and administration of this Chapter.

Section 11973. Nonappropriated funds. The Board is authorized to accept private gifts, donations, endowments, grants and other monies which may be offered to the Guam Community College even though such gifts, donations, endowments or grants may be subject to reasonable conditions. Such funds as are received shall be deposited into the fund to be known as the Guam Community College Fund. Expenditures shall be made from the fund only for the purposes

of this Act and in accordance with such conditions as may be attached to the gift, donation, endowment or grant; provided that such expenditure shall be made only upon resolution of the Board. The Board is authorized to deposit the funds in the Guam Community College Fund in banking institutions which are members of the Federal Deposit Insurance Corporation.

Section 11974. Employees. (a) With the exception of the Provost who shall be in the unclassified service, all other employees of the College shall be classified employees.

Employees of the College, excluding members **(b)** of the Board of Trustees of the Guam Community College, shall be members of the government of Guam Retirement Fund, subject to the provisions of Section 4204 of this Code, except that for the purposes of Subsection (d) of Section 4204, the employees of the College shall not be considered employees of a 'public corporation' whereby their membership in the Fund is optional and membership therein must be specifically requested. The College shall contribute to the government of Guam Retirement Fund on the basis of annual billings as determined by the Board of Trustees, government of Guam Retirement Fund, for the government share of the cost of the retirement benefits applicable to the College's employees and their beneficiaries.

Section 11975. Initially, there shall be three (3) instructional divisions within the College. The Board may from time to time add, abolish or merge the divisions within the College as it shall see fit. The initial three (3) division shall be:

- (1) The Secondary Division;
- (2) The Post-Secondary and Continuing Education Division: and
 - (3) The Apprenticeship Training Division.

Section 11976. Same: Division Chief. The

Provost shall designate an employee within each
division to be chief of that division. Each division
chief shall report directly to the Provost.

Section 11977. Fees and tuition. The Board shall establish a schedule of tuition and fees for courses offered by the Post-Secondary and Continuing Education Division and the Apprenticeship Training Division.

Chapter III

Curriculum and Instruction

Section 11978. Secondary division. The Guam
Vocational-Technical High School shall be maintained
within this division. The high school shall be
comparable in scope, programs and courses of instruction
to those offered in the other public high schools
in the territory. The high school shall offer
courses of instruction at the high school level and
shall award to qualifying students a high school
diploma and such other certificates as shall be
provided by the Board. Instruction shall be in
those courses necessary to meet the general
requirements for high school graduation within
the territory as well as courses in the vocational
and technical fields, provided that those courses

offered to meet the general requirements shall be oriented toward the vocational and technical fields. The high school shall permit cross-enrollment of students among the several public and private high schools within the territory.

The chief of the secondary division shall be designated the principal of the Guam Vocational-Technical High School.

Section 11979. Post-Secondary and Continuing Education. The Post-Secondary and Continuing Education Division shall offer such vocational-technical and career programs as the Board shall determine. The programs may be either credit or non-credit and may be degree or non-degree programs.

Section 11980. Apprenticeship Training Division.

The division shall consider problems of developing
local skills in the various crafts and trades and
developing a program of apprenticeship training
and apprenticeship standards in accordance with
standards established by and acceptable for registration
with the Bureau of Apprenticeship and Training,
United States Department of Labor or its successor.

The Board shall, in cooperation with an appropriate advisory committee composed of members of the construction industry, general business community, labor community, the general public and the Department of Education formulate an apprenticeship program in the several vocational-technical career fields in which critical shortages of trained personnel exist.

Section 11981. Cooperative programs authorized. The College is authorized to enter into contracts with public or private organizations, firms, companies or individuals to provide technical manpower training programs. Such contracts shall be utilized to provide for specialized training in particular fields not otherwise available within the College which are designed to train local persons in needed skills and at the same time to train employees to carry on such courses.

Any contract under this section may require the training of College employees to continue teaching such a course on a self-sustaining basis after the initial contract period which shall not be in excess of three (3) years.

Chapter IV

Miscellaneous

Section 11982. Submission of budget. Notwithstanding any other law, rule or regulation to the contrary, the Board shall submit its annual operating budget and such capital improvement budgets as it finds necessary directly to the Legislature.

Except as expressly provided for herein and notwithstanding any other law to the contrary, the College shall be autonomous and self-sufficient in matters pertaining to its governance, organization and administration and the promulgation of its rules and regulations,

in accordance with the Administrative Adjudication 1 Law (Title XXV of this Code) pertaining to the 2 following: 3 (1) courses of instruction; (2) issuance of certificates, diplomas, credits 5 and degrees; б (3) personnel recruitment, appointment, tenure, 7 promotion, dismissal and other personnel matters; 8 (4) obligation and disposition of funds. 9 provided that appropriated funds are used for the 10 purpose or purposes stipulated in the Act appropriating 11 said funds; and 12 (5) soliciting, receiving and using gifts 13 of any kind whatsoever for the purposes provided in 14 this Chapter. 15 Section 11984. Campuses. The Guam Vocational-16 Technical High School campus located in the municipality 17 of Mangilao is hereby designated the campus and 18 principal office of the Guam Community College. 19 There may be such additional campuses as the Board 20 shall provide." 21 Section 3. Section 4003 of the Government Code is 22 amended by adding a second paragraph to read: 23 "In addition to the preferences established 24 by the first paragraph of this section, graduates 25 of the Guam Community College or the Guam Vocational-26 Technical High School conducted by the College or high 27 school shall receive a preferential credit of five (5) 28 points which shall be added to their competitive 29

1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13 14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	
28	
29	
30	
31	

examination score for purposes of initial employment or promotion when such graduate or certificate holder is being considered for a position for which the training or education received at the Guam Community College or Guam Vocational-Technical High School is a condition precedent."

Section 4. A new Subchapter A is added to Chapter IX of Title XII of the Government Code to read:

"Subchapter A

Vocational and Technical Scholarships
Section 11829.1. The Board of Trustees of the
Guam Community College shall establish such scholarships
as it finds appropriate to provide the territory
with people with necessary training in vocational
and technical fields. The Board is authorized
to establish such independent funds as are
necessary to carry out the provisions of this
section and may seek appropriations to fund such
scholarships. The Board shall establish the
criteria for the granting and maintaining of such
scholarships by its rule."

Section 5. Transfer of programs. The following programs are hereby transferred to the Guam Community College:

- (1) Programs involving the skill center facility which is currently under construction in Mangilao.
- (2) The proposed programs listed below which, prior to the effective date of this Act, were operated by the University of Guam or the Department of Education:
 - (a) The Division of Careers and Occupation including Guam Vocational-Technical High School;

(b) Civil Engineering Technology; 1 (c) Architectural Engineering Technology; 2 (d) Surveying: 3 (e) Electronics Engineering Technology; (f) Computer Science; 5 Career Studies; (g) 6 (h) Secretarial Administration; 7 (i) Adult Basic Education; 8 (j) Adult Education; 9 (k) GED; and 10 (1)Such other programs as the Provost 11 and the governing bodies of other governmental 12 institutions shall agree upon. 13 On September 28, 1978, the Police Academy shall 14 be transferred to the Guam Community College for 15 operation. 16 Section 6. Transfer of positions and personnel. 17 All positions and the employees occupying said positions 18 on the effective date hereof in the Department of Education, 19 the University of Guam, the Department of Labor, and the Guam 20 Vocational-Technical High School who are exclusively employed 21 in the operation or administration of the programs except 22 those relating to the Police Academy set forth in Section 5 23 of this Act are hereby transferred to the Guam Community 24 College. 25 On September 28, 1978, all positions and the 26 employees occupying said positions who are exclusively 27 employed in the operation or administration of the Police 28 Academy are transferred to the Guam Community College. 29

Section 7. Transfer of appropriation. All appropriations, federal funds, grants and other monies exclusively pertaining to or issued in connection with the programs except those relating to the Police Academy identified in Section 5 of this Act in the Department of Education, University of Guam, Department of Labor or other departments of the government of Guam are hereby transferred to the Guam Community College, provided that if such transfer would be a violation of federal law, rule or regulation such transfer shall not take place until the appropriate federal consent to the transfer has been received.

Section 8. Transfer of property. All personalty, facilities, equipment, supplies, records, files, books and other papers exclusively pertaining to the operation of the programs except those relating to the Police Academy identified in Section 5 of this Act in the Department of Education, the University of Guam, the Department of Labor or other departments of the government of Guam are hereby transferred to the Guam Community College. On September 28, 1978, all personalty, facilities, equipment, supplies, records, files, books and other papers exclusively pertaining to the operation of the Police Academy are transferred to the Guam Community College.

The campuses of the Guam Vocational-Technical High School, the Department of Labor Skill Center, and the Vocational Building at John F. Kennedy High School, are transferred from the jurisdiction of the Department of Education to the Guam Community College.

7

9

10 11 12

131415

16 17 18

19 20

21

22

23

2425

26

Section 9. Transfer of personnel; special provision. An employee who would be the subject of an involuntary transfer under this Act shall be eligible for transfer to any other position within government service; provided that such position is available and the transferee is qualified therefor.

Section 10. New Sections 4417 through 4423 are added to the Government Code to read:

"Section 4417. Special bargaining unit: recognition of. Notwithstanding Section 4407 of this Chapter, a new bargaining unit to be known as 'Special Bargaining Unit' is established within the Guam Community College created by Title XII-A of this Code. The bargaining unit shall include those positions transferred to the Community College as a result of the enactment of the Community College Act of 1977 which were included within an employee bargaining unit prior to such transfer. The Special Bargaining Unit shall be of a limited duration and shall come into existence on the transfer date of the positions involved as provided for by Sections 6 and 13 of the Community College Act of 1977. The duration of the Special Bargaining Unit shall be one (1) year from said tranfer date. Upon the expiration of one (1) year, the Special Bargaining Unit shall expire and cease to exist.

AND THE PROPERTY OF THE PERSON OF THE PERSON

Section 4418. Same: exclusive bargaining agent. Except as provided for in Section 4419, every position within the Special Bargaining Unit shall continue to be subject to such collective bargaining agreement as it was subject to prior to the transfer date mentioned in Section 4417. Such collective bargaining agreements shall be applicable within the Special Bargaining Unit to the greatest extent practicable during the time that the Special Bargaining Unit is in existence.

Section 4419. Same: election of agreement.

No sooner than thirty (30) days from the transfer date mentioned in Section 4417 of this Code, the encumbents of the positions within the Special Bargaining Unit may, if a majority of their number so desire, elect to be covered by one of the collective bargaining agreements effective within the Special Bargaining Unit to the exclusion of all others.

Evidence of the election of the majority of the members within the Special Bargaining Unit of a collective bargaining agreement may be made by any of the methods mentioned in Section 4415(a) of this Chapter.

Section 4420. New bargaining units and exclusive recognition. Prior to the expiration of one hundred and eighty (180) days after the transfer date mentioned in Section 4417 of this Chapter, government management officials shall entertain requests from qualified employee organizations pursuant to Section 4407 of this Chapter and shall

make determinations relative to the granting of exclusive recognition of employee organizations pursuant to Section 4408 of this Chapter; provided that no bargaining unit or units which are determined appropriate shall come into existence until one hundred and eighty-one (181) days after the transfer date mentioned in Section 4417 of this Act; and further provided that exclusive recognition shall not be granted to any employee organization until the expiration of one hundred and eighty-one (181) days from the transfer date mentioned in Section 4417 of this Act.

Section 4421. Negotiations between the College and an exclusive bargaining agent or exclusive bargaining agents recognized for any unit or units within the College may commence upon the determination of such exclusive recognition, provided that no agreement negotiated may be effective until the expiration of the Special Bargaining Unit provided for in Section 4417 of this Chapter."

Section 11. Severability. The parts of this Act are severable.

Section 12. Authorization of appropriation. There is hereby authorized to be appropriated from any available surplus in the General Fund such sums as are necessary to effectuate the purposes of this Act.

Section 13. Effective Date. This Act shall take effect upon adoption provided that none of the transfer provisions provided for herein shall be effective until

sixty (60) days after the confirmation of four (4) members of the Board of Trustees. Further provided that the Board may by resolution extend the effective date of any or all such transfer provisions for another ninety (90) days. Provided, however, that the transfer provisions shall be effective no later than July 1, 1978 except those pertaining to the Police Academy.

Section 14. As soon as four (4) members of the Board are confirmed, the Board shall immediately with the Board of Education and the Board of Regents promulgate joint rules and regulations for the administration and transfer of the positions, programs, appropriations, facilities and equipment to be transferred by the operation of this Act.

Section 15. This Act shall expire by its own terms on July 1, 1983, provided that the Legislature may by resolution enacted not earlier than March 1, 1982 but prior to March 1, 1983 cause this provision to be of no effect. If no such resolution is adopted and this Act expires on July 1, 1983, the provisions of law in effect prior to the enactment of this Act which were repealed by this Act shall then again become law.

Section 16. Chapters VII and XIV of Title XII of the Government Code are repealed.